

2 APR 1979

MEMORANDUM FOR: Director, National Foreign Assessment Center
Director of Public Affairs
Director of Training/DDA

FROM: [REDACTED] STATINTL
Director of Security

SUBJECT: Security Policy for University Student
Group Visits to Headquarters Building

REFERENCE: Memorandum, dated 28 November 1978, from
Coordination for Academic Relations/NFAC
to D/Security (NFAC 5339/78)

1. Reference memorandum asks for reconsideration of security restrictions on university student group visits to Headquarters. The memorandum refers specifically to the Director of Security's verbal ruling that such group visits be confined to the auditorium and that non-U. S. citizen members of visiting groups be excluded from Agency buildings.

2. While the Office of Security fully understands that this policy creates some impediments to your program, our first consideration must always be the security of our facilities and the protection of Agency personnel under cover. Accordingly, as a matter of policy, therefore, we will not approve the admittance of any alien to Agency facilities except for the purpose of official liaison duties. Neither will we approve the visit of any university student group to the Agency Operations Center or any operational area in the building.

3. As a result of your request, however, our policy has been reevaluated with respect to authorized briefing areas and some adjustments made which we hope will alleviate your problem somewhat:

OS 9 0344

a. In the future, visiting university student groups will be restricted to the auditorium or any of the four conference rooms on the first floor of the Headquarters Building. The room numbers of these conference rooms are 1B2707, 1D4021, 1E4816 and 1E78.

b. However, small groups may use the DCI, DDA or NFAC conference rooms if they are brought up on the Director's elevator.

c. It is preferred that groups be brought in only on weekends or after normal duty hours. However, if they cannot be accommodated during these times, they should be escorted to the classroom en masse by the most direct route.

d. The use of the cafeteria should be discouraged, but if it must be used on occasion, the group should be escorted to and from along the most direct route.

4. In order to facilitate entry processing, it is requested that you notify the Industrial and Certification Branch of the Office of Security at least two weeks in advance of the visit. This request should include a list of all individuals in the group, with date and place of birth and citizenship.

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MEMORANDUM FOR

Security has made some concessions but has not removed all the "impediments". A trying example is the visit by West Point cadets here on 27 April. There are to be 4 language groups. In past years they have been given a general talk (talks) in the bubble and then broken into language groups to be addressed by analysts of their interest. The groups, however, will each be too large for any of the rooms available to us on the first floor. Consequently, it appears the languages will have to be kept together and somehow addressed in the bubble.

We can handle most of the college groups we get, though.

STATINTL

107
Date 6 April 76

FORM 101 USE PREVIOUS EDITIONS
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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Security Policy for Group Visits to Headquarters Building

FROM: STATINTL

Director of Security

EXTENSION

NO.

DATE

6777

2 APR 1979

TO: (Officer designation, room number, and building)

DATE

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/NFAC
7E-44 Headquarters

4/9/79

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